

## Course Syllabus for CLST 2090 Greek and Roman Mythology

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Course: CLST 2090 2.0.(1) Greek and Roman Mythology

Book: Course Syllabus for CLST 2090 Greek and Roman Mythology

Printed by: Tim Knoff

Date: Tuesday, September 9, 2025, 11:32 AM

## Description



The *Moodle book* is a resource that can be used to organize information and multimedia in your course. Click on any of the chapter titles to jump to the section you want to read. You can print this book by clicking on the book title or on a chapter title and then clicking the link under the Table of Contents.

This course syllabus is an example of the Moodle book.

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## Instructor & Course Information

CLST 2090: Greek and Roman Mythology (3 credit hours)

Instructor: Dr. Paul Anderson

[pander3@lsu.edu](mailto:pander3@lsu.edu)

Please email your instructor or post in the Q&A forum with questions about course content. Every effort will be made to respond within two business days.

Catalog description: Survey of the principal myths of the Greeks and Romans.

This is an introductory-level course on Greek and Roman mythology. The course provides students with a foundational understanding of the myths, gods, heroes, and themes that shaped ancient Greek and Roman cultures. You will engage with historical, religious, and literary contexts of mythology, examining its influence on ancient societies and its lasting impact on art, literature, and modern culture. The course includes quizzes, assignments, and two exams to reinforce learning and assess understanding. By the end of the course, students will be able to recall and interpret key myths and relate these myths in both ancient and contemporary contexts.

## Course Outcomes and Module Learning Objectives

This course covers the following specific measurable outcomes and learning objectives. All assessments are aligned to these outcomes and objectives.

### Course Outcomes

When you complete this course, you will be able to:

1. Recall Greek and Roman Mythology myths.
2. Interpret the rich heritage of Greek and Roman Mythology.
3. Relate the heritage of Greek and Roman Mythology to contemporary history and personal experience.

### Module Topics and Learning Objectives

The following is a breakdown of module topics and their associated learning objectives.

#### Module 1: Introduction to the Study of Mythology

1. Distinguish between myth proper, saga or legend, and folktales and fairytales (Course Outcomes 1, 2, 3).
2. Distinguish between the Psychological, Ritualist, Structuralist approaches to the interpretation of myth (CO 1, 2).
3. Define the term "classical myth" (CO 1).
4. Identify the most important primary sources for the study of Greek and Roman myths (CO 2, 3).
5. Explain the significance of the archaeology conducted by Heinrich Schliemann and Arthur Evans for our understanding of the Trojan War (CO 3).
6. Recall the basic chronological framework for the Bronze Age (CO 1, 2).
7. Describe the important features of the Minoan and Mycenaean civilizations (CO 1, 2).

#### Module 2: Creation and Rise of Zeus to Power

1. Recall Homer's and Hesiod's account of creation (CO 1).
2. Identify the basic differences between Hesiod's account and Ovid's (CO 1).
3. Define the "sacred marriage" (CO 1, 2).
4. Recall the following myths:
  1. Titans,
  2. Succession myths from Uranus to Cronus to Zeus,
  3. Zeus' rise to power,
  4. The Titanomachy,
  5. The Gigantomachy,
  6. The Typhoeus
  7. Hesiod's myth of the Five Ages of Man
  8. Prometheus
  9. Pandora (CO 1).
5. Recall Aeschylus' treatment of the Prometheus myth in Prometheus Bound (CO 1).
6. Explain the parallels between the succession myths of Greece and the Near East (CO 1, 2, 3).

#### Module 3: Who Were the Olympians?

1. Explain the significance of Hestia and the central hearth (CO1, 2).
2. Recall Zeus' character and role as the lord of gods and men (CO 1, 2).
3. Recall the myths of Zeus and his children: Eileithya, Hebe, Hephaestus, Ares, the Muses, and the Fates (CO 1).
4. Define 'Greek Humanism' in terms of their anthropomorphic view of the gods (CO 1, 2).

5. Identify the interrelationship between myth, religion, and history presented in the History of Herodotus:
  - The story of Croesus
  - The story of Gyges, Arion, and Polycrates (CO 1, 2, 3).
6. Identify the important elements and practices of Greek religion and ritual (CO 1, 2).

#### Module 4: Poseidon and Athena

1. Recall the myths of the three important Nereids:
  - Thetis
  - Galatea
  - Amphitrite (CO 1).
2. Recall Poseidon's appearance and character (CO 1).
3. Recall the myths of Proteus and Scylla and Charybdis (CO 1, 3).
4. Identify the important progeny of Pontus and Ge along with the interpretative approaches to stories about waters (CO 1, 2, 3).
5. Recall the myth of Athena's birth, the various epithets of Athena and their meaning, Athena's appearance and character, and the myth of Athena and Arachne (CO 1, 2, 3).
6. Explain the history and significance of the Parthenon and its sculptural decorations (CO 1, 2, 3).

#### Module 5: Aphrodite, Eros, Artemis, and Apollo

1. Recall the differences between Aphrodite Urania and Aphrodite Pandemos, including their nature, appearance, and attendants (CO 1, 2).
2. Recall the following myths
  - Pygmalion
  - The births of Artemis and Apollo
  - Niobe, Actaeon, Callisto, and Orion (CO 1).
3. Compare the myths of Aphrodite and Adonis with that of Cybele and Attis (CO 1, 2).
4. Explain the significance of Eros as presented in Plato's Symposium and of Aphrodite in Sappho's poetry (CO 1, 2, 3).
5. Identify the relationship of Artemis with Selene and Hecate (CO 1, 2).
6. Recall Artemis' character, appearance, and origins (CO 1).
7. Recall the treatment of Artemis and Aphrodite in Euripides' Hippolytus (CO 1, 2).
8. Recall the birth of Apollo and his relationship to Delos and Delphi (CO 1).
9. Recall the amorous myths of Apollo
  - The Cumaeen sibyl
  - Cassandra
  - Marpessa
  - Cyrene
  - Daphne
  - Hyacinthus
  - Cyparissus
  - Coronis (CO 1).
10. Recall the myths of the musical contests of Apollo and Marsyas and Apollo and Pan (CO 1, 2).
11. Recall Apollo's character and appearance (CO 1).

#### Module 6: Hermes, Pan, and Dionysus

1. Recall the myth of Hermes' birth and his quarrel and reconciliation with Apollo (CO 1, 2).
2. Recall Hermes' character and appearance (CO 1).
3. Recall the myth of Hermaphroditus and Salmacis (CO 1).
4. Identify the significance of herms and their association with Hermes (CO 1, 2).
5. Recall the myth of Dionysus' birth, his historical origins, his nature, and his worship (CO 1).
6. Identify the meaning of Dionysus' myth and examples of typical "resistance" myths (CO 1, 2, 3).

7. Recall the myths of Pan and Syrinx and Pan and Echo (CO 1).
8. Recall the myth of Narcissus and identify its significance (CO 1, 2, 3).

#### Module 7: Demeter

1. Recall the myth of Demeter and Persephone in the Homeric Hymn to Demeter (CO 1, 2, 3).
2. Explain the relationship of the Eleusinian Mysteries to the Hymn (CO 1, 2).
3. Identify the stages and meaning of the Eleusinian Mysteries (CO 1, 2).

#### Module 8: Hades, Orpheus, and Mystery Religions

1. Describe Homer's and Vergil's portraits of the Underworld (CO 1).
2. Recall Plato's Myth of Er and its religious and philosophical implications (CO 1, 2, 3).
3. Recall the myth of Orpheus and Eurydice, the significance of the religious poet and musician and the elements of Orphism (CO 1, 2).
4. Recall the most important mystery religions and their basic features:
  - o Eleusinian Mysteries
  - o Mysteries of Cybele and Attis
  - o The Cult of the Cabiri.
  - o The Cult of Mithras
  - o The Cult of Dea Syria
  - o The Cult of Isis (CO 1).
5. Recall the importance of Apuleius' Golden Ass to the study of ancient mystery cults (CO 1, 2).

#### Module 9: The Sagas of Thebes and Mycenae

1. Recall the myth of the abduction of Europa and the founding of Thebes (CO 1, 2).
2. Recall the tragedy of Oedipus (CO 1).
3. Recall the important interpretive approaches to the myth of Oedipus (CO 1, 2, 3).
4. Recall the stories of the Seven against Thebes and the Epigoni (CO 1).
5. Explain the course of the curse as it moves from the myths of Tantalus and Pelops into the generation of Atreus and Thyestes and finally into the generation of Agamemnon (CO 1).
6. Recall the various and changing portrayals of Orestes and Electra:
  - o Aeschylus' Libation Bearers
  - o Sophocles' Electra
  - o Euripides' Electra (CO 1, 2).

#### Module 10: The Iliad and the Odyssey

1. Recall the myth of the Judgment of Paris (CO 1).
2. Identify the major figures on the side of Troy (CO 1).
3. Recall the myth of Meleager and the Calydonian Boar Hunt (CO 1).
4. Recall the stories of the returns of Agamemnon, Menelaüs, Nestor, Diomedes, Idomeneus, Philoctetes, and Neoptolemus (CO 1).
5. Explain the trials and return of Odysseus as depicted in Homer's Odyssey (CO 1).
6. Explain the significance of the following adventures in Odysseus' struggle to return home:
  - o The Cyclops Polyphemus
  - o Circe and Calypso
  - o The Nekyia
  - o The Cattle of the Sun
  - o The Phaeacians (CO 1).
7. Identify the qualities of Penelope and those she shares with her husband (CO 1, 2, 3).

#### Module 11: Perseus

1. Recall the story Zeus and Danaë (CO 1).

2. Recall the quest of Perseus and identify the following:
  - Dictys
  - Polydectes
  - The Graeae
  - The Three Nymphs
  - The Gorgons (CO 1).
3. Recall the story of Perseus' rescue of Andromeda (CO 1).
4. Identify the folktale elements in Perseus' legend (CO 1, 2, 3).
5. Explain the saga of Bellerophon and highlight its similarities with and differences from the legend of Perseus (CO 1, 2).

#### Module 12: Heracles

1. Recall the stories surrounding Heracles' birth (CO 1).
2. Explain the 12 Labors of Heracles and the significance of the last three (CO 1, 2).
3. Recall the stories surrounding Heracles military expeditions with the Argonauts and against Troy (CO 1).
4. Recall the stories surrounding the death and apotheosis of Heracles (CO 1, 2).
5. Identify the origins, appearance, and significance of Heracles (CO 1).
6. Explain the importance of the Heraclidae (CO 1, 2).

#### Module 13: Theseus

1. Recall the legends of the early kings of Athens (CO 1, 2).
2. Recall the stories of Cephalus and Procris and Philomela, Procne, and Tereus (CO 1).
3. Recall the stories of Theseus' birth and his labors on his way from Troezen to Athens (CO 1, 2).
4. Recall the legend of the Minotaur (CO 1, 2, 3).
5. Explain the divergent strains in the legends of Theseus, from a less heroic model to the champion of the oppressed (CO 1, 2, 3).
6. Recall the stories surrounding Minos, Daedalus, and Icarus (CO 1).

#### Module 14: Jason, Medea, and Argonauts

1. Recall the story of Jason's arrival in Iolcus and his relationship with Pelias (CO 1).
2. Identify the main figures among the Argonauts (CO 1).
3. Identify the most important adventures to and from Colchis (CO 1).
4. Recall the role of Medea in the saga of Jason from Apollonius' *Argonautica* to Euripides' *Medea* (CO 1, 2, 3).
5. Explain the use of the Argonauts in later literature (CO 1, 2, 3).

#### Module 15: Roman Mythology

1. Identify influences of Etruscan culture on Rome, the extent of the influence of Greek mythology on Roman architecture and art, and the major figures in Latin Literature who transmitted Greek mythology to a Roman audience (CO 1, 2).
2. Recall the major works of Ovid, as well as the major stories drawn from Ovid's *Metamorphoses* (CO 1, 2).
3. Recall the character and significance of Janus, Mars, and Bellona (CO 1, 2).
4. Recall the character and significance of Jupiter, Juno, and Minerva (CO 1, 2).
5. Identify the various divinities of fire, agriculture, and fertility (CO 1, 2).
6. Recall the importance of Diana, Mercury, and the Lares (CO 1, 2).
7. Explain the meaning of the Sibylline Books (CO 1, 2).
8. Identify the origins, character, and significance of Romulus and Remus as well as the story of the Rape of Lucretia and its significance (CO 1, 2, 3).

## Course Materials and Resources

### Required Materials

The following materials are required for this course:

Morford, M. P., R. J. Lenardon, and M. Sham. *Classical mythology* (12th ed.), 2023. New York: Oxford University Press. ISBN: 9780197653920

Please see below for instructions for accessing your eTextbook and activities at the publisher's site.

### Ordering Information

Please review the following tips for ordering your course materials:

1. Do not purchase your textbooks until your enrollment is approved. During the processing period, a new section may be opened that could require a different textbook or edition.
2. Purchase access to the eTextbook and publisher resources using the link provided in the Getting Started module. This will ensure you have the correct book and access.
3. If you are having problems locating a textbook, contact us at [Answers@outreach.lsu.edu](mailto:Answers@outreach.lsu.edu) for assistance.

### Instructions for Purchasing eTextbook

This course requires the purchase of the eTextbook to complete reading assignments and activities assigned in each module. Carefully read the following instructions for subscribing to the site and accessing your course materials.

Navigate to the Getting Started Module and locate the [Purchase link](#). Follow the prompts to purchase access. Select Louisiana State University (Baton Rouge) as the institution. A PayPal account is **not** required to complete your purchase. Your access to the publisher resources is included in your eTextbook purchase. If desired, you can also access the resources on [Learning Link](#), if you register for an account using the same email address used to purchase access.

For more information, review the [Student Quick Start Guide](#) for Direct Purchase or [email Learning Link Support](#) for assistance.

**Important:** The publisher no longer supplies a hard copy of this text. If you purchase a hard copy through a third-party (e.g., Amazon), you *cannot* access the note-taking guides and flashcards linked in each module.

### Privacy and Accessibility

Please be aware that in using your Oxford University Press course materials, certain information may be collected and used in other locations. For details, see [OUP's privacy policy](#).

If you would like to read about the accessibility features, have concerns about accessibility, or would like to request accommodations, you can view this information on their [Accessibility Resources page](#).

## Technical Information and Assistance

### Technical Help

If you have questions about the functionality of your course, review the GROK article [LSU Online Technical Requirements](#) to make sure you have the right equipment and software.

If you have any technical problems or questions, email CE Learner Services at [Answers@outreach.lsu.edu](mailto:Answers@outreach.lsu.edu) or call (225) 578-2500. Be sure to mention your name, course number, and section.

If you need technical information and assistance regarding the Oxford Learning Link resources, please [email Learning Link Support](#) for assistance.

## Grading and Course Work

This course covers an entire semester of work or the equivalent of a classroom course lasting 15 weeks or 135 hours. You will find some modules are longer than others and may require more time and effort on your part. Do not expect to complete each module in a single study session. Understand, too, that if you choose to submit assignments at a very high pace, your instructor may not be able to grade your work at the same rate. In other words, if you submit multiple assignments on the same date, your instructor may be unable to provide feedback and grade all of them within the expected 7-day response time.

Your grade in this course will be determined by the specific activities and assessments described in this syllabus. You will have a checklist in each module that instructs you on how to work through the materials and activities. In the following subchapters you will find details about each type of activity and assessment, as well as the grade breakdown and grading scale. Specific expectations for each graded item are included within these subchapters. Make sure you read all of the instructions!

## Grade Breakdown and Grading Scale

To pass this course, you must earn a passing average on the Midcourse and Final Exams (a D- average or better). Both exams are proctored.

If you earn a passing average on the Exams, then your grade will be calculated as follows:

- Quizzes = 10 points each
- Assignments = 10 points each
- Midcourse Exam = 100 points
- Final Exam = 100 points
- Total = sum of points earned out of 500 possible points

Component	Points
15 Quizzes	150
15 Assignments	150
Midcourse Exam	100
Final Exam	100
Total = total points earned	500

### LSU GRADING SCALE

The following grading scale applies:

97%-100% = A+

93%-96% = A

90%-92% = A-

87%-89% = B+

83%-86% = B

80%-82% = B-

77%-79% = C+

73%-76% = C

70%-72% = C-

67%-69% = D+

63%-66% = D

60%-62% = D-

0%-59% = F

## Publisher Resources

### Description

In each module, you will see links to note-taking resources and practice activities. These resources and activities are available once you've purchased your eTextbook using the link in the Getting Started module. While these activities are not graded, they are meant to promote your learning in more engaging ways. Use and completion of these resources are **highly encouraged**. Additional resources for this course can be found on the Learning Link website.

### Directions

In each module, click on the title of the resource (e.g., Chapter 1 Note-taking Guide) or activity (e.g., Chapter 1 Flashcard Activity) to begin.

For note-taking guides, you will be directed to download a copy of the file to your computer. Use the guides to assist you in reading each chapter.

For flashcard activities, you will be provided a set flashcards that cover important concepts or characters in that chapter. Use the buttons at the right to navigate the flashcards.

## Quizzes

### Content

Each module contains a short quiz that will test your knowledge of the information covered in the textbook readings and module resources. Click on the quiz title in each module, read the instructions, and begin your attempt.

### Timing and Takes

You can take each quiz three times, and you will be given 20 minutes for each attempt. You will get a new set of questions on each attempt.

While the quizzes are not proctored, your Midcourse and Final Exams are. To succeed in the course, you need to master the material in each module so that you may answer these types of questions independently (e.g., without referring to your textbook or other resources). Therefore, using all three quiz attempts in each module to prepare for the exams is in your best interest.

Each quiz is worth ten points. Your highest grade will be recorded.

### Grading and Review

Your quiz will be automatically graded, and you will see your score after you submit. You will be able to review your answers when you are finished.

## Assignments

### Purpose of the Assignment

The purpose of each assignment is to assess your mastery of the concepts in that module.

### Directions

Click on the assignment title in the module, where you will find instructions for completing and submitting your assignment.

Do not rely too heavily on your textbook or other resource material when preparing your assignments. If you do, you may not realize until exam time that the perfect response you prepared for an assignment was only possible because you referred to resource material without really learning or understanding the material and concepts. Therefore, you should attempt each assignment without referring to the resource material, and if you find it necessary to look up an answer, be sure you have actually learned the concept and material rather than merely reflecting it in the answer.

### Submission Guidelines

Assignments will be submitted using the online text space available on Moodle. Click on Add submission to add your response to the provided text field. Submit your assignment for grading by clicking the submit button. Each response should be about a paragraph in length.

**Important:** You must click the submit button to fully submit your work. This feature allows you to keep a draft version of your assignment in Moodle until you are ready to submit it. Once you click the submit button, you will no longer be able to edit your assignment. Assignments in draft mode cannot be graded.

### Grading Information

Each assignment is worth ten points.

Your instructor will use the following criteria to grade your response to each assignment: *Student uses his or her own words to answer the question. All parts of the question are answered and the answer to the question is accurate.*

Your instructor will normally post a grade for your assignment within seven calendar days. Understand that occasional delays will occur, such as during holidays and semester breaks or if you submit several module assignments within the same week.

Note: [Turnitin](#) has been enabled on all assignments, and your instructor will be provided with a [similarity score](#). Review the Academic Integrity chapter in the syllabus to understand the consequences for violating academic integrity.

## Exams and Proctoring

An exam may not be taken until all of the modules covered in that exam have been completed. Exams must be taken in order (e.g., the Midcourse Exam must be taken before the Final Exam), and the Final Exam cannot be taken during the first three weeks of enrollment. You must have a grade on the last assignment before the Final Exam.

Carefully read the following information, which is also listed in the exam modules in your course. Navigate to those exam modules when you are ready to take your exams.

### Content

The Midcourse Exam covers material from Modules 1–7 and is worth 100 points toward your final grade. Content addressed includes:

- Module 1: Introduction to the Study of Mythology (chapters 1–2)
- Module 2: Creation and Rise of Zeus to Power (chapters 3–4)
- Module 3: Who Were the Olympians (chapters 5–6)
- Module 4: Poseidon and Athena (chapters 7–8)
- Module 5: Aphrodite, Eros, Artemis, and Apollo (chapters 9–11)
- Module 6: Hermes, Pan, and Dionysus (chapters 12–13)
- Module 7: Demeter (chapter 14)

The Final Exam covers material from Modules 8–15 and is worth 100 points toward your final grade. Content addressed includes:

- Module 8: Hades, Orpheus and Mystery Religions (chapters 15–16)
- Module 9: The Sagas of Thebes and Mycenae (chapters 17–18)
- Module 10: The Iliad and the Odyssey (chapters 19–20)
- Module 11: Perseus (chapter 21)
- Module 12: Heracles (chapter 22)
- Module 13: Theseus (chapter 23)
- Module 14: Jason, Medea and Argonauts (chapter 24)
- Module 15: Roman Mythology (chapters 25–26)

Questions on each exam will be in multiple-choice and essay format. These questions will be similar to what you have seen in the module quizzes and assignments.

### Testing Rules

- Exams require all preceding module assignments to be completed and graded.
- You will have three hours to complete your exam.
- Exams will be completed under proctor supervision.
- No restroom breaks are allowed.
- You are not allowed to access any resources or websites, including content in this Moodle course, during your exam.

To read the full exam policy and other policy statements, visit ODL's [Policy page](#).

### Proctoring Information: ProctorU

To take exams in this course, you will use the proctoring service ProctorU. You cannot use an account created through another university, so if you already have an account, you will still need to create an account associated with LSU Online Distance Learning (ODL). When you are ready to create your account, visit the [Louisiana State University ProctorU portal](#). When you create your account, you will have access to the

following items:

- [Login](#): used to access your account and schedule appointments
- [Sign Up](#): used to create your account and request a Login ID
- *Technical Specifications*: provides specifications and a link to [test your equipment](#)
- *How It Works*: video explaining testing process
- *Getting Started*: instructions for first time users
- *Contact Us*: provides contact information for ProctorU

The ProctorU [Test-Taker Knowledge Base](#) provides information on:

- How ProctorU works
- What to expect when testing
- Technical requirements,
- Scheduling and fees, and more.

Exam appointments are reserved on a first-come, first-served basis. Schedule your exams as early as possible so that you can choose the times that are best for you and so you will have enough time to prepare. Please note that if you schedule your exam fewer than seventy-two hours before your chosen day and time, premium scheduling fees may be assessed.

#### **Proctored Exam Reviews**

Students who have completed an exam and desire to review the results of their exam attempt must request an exam review. Students should follow the instructions provided in each exam module carefully in order to make sure that the exam will be available for their review appointment.

## Course Policies

Carefully read the following important policies that apply to taking a course through [LSU Online Distance Learning \(ODL\)](#). For a complete list of our program policies, visit our [Policies page](#).

## Engagement and Participation

Please check into your Moodle course frequently to keep track of your work. An online course requires you, the student, to be in control of your learning. In a face-to-face (F2F) course, instructors can play a much bigger role in actively directing your learning, since they see you two or three times a week. In an online course, it takes a lot more work in designing an appropriate learning environment, so that you can learn at your own pace. Since you are in control, you need to be disciplined enough to complete assignments on a regular basis and stay up to date with the course.

Timely communication is an e-learning best practice. Check your email and the News and Announcements Forum on the course front page regularly to make sure you do not miss any communications from your instructor.

## Academic Integrity

### Academic Misconduct

Students in Online Distance Learning (ODL) courses must comply with the LSU Code of Student Conduct. Suspected violations of the academic integrity policy may be referred to [LSU Student Advocacy & Accountability \(SAA\)](#), a unit of the Dean of Students. If found responsible of a violation, you will then be subject to whatever penalty SAA determines and will forfeit all course tuition and fees. ODL reserves the right to deny enrollment to any applicant or to discontinue the enrollment of any student who is in violation of the ODL academic integrity policy.

To read more, please visit our [policies page](#).

### Plagiarism

Students are responsible for completing and submitting their own course work and preparing their own modules. All work submitted in the course modules must be the student's own work. It is also unacceptable to copy directly from your textbook or to use published answer keys or the teacher's edition of a textbook. It is your responsibility to refrain from plagiarizing the academic property of another.

### Unauthorized Assistance

Unauthorized collaboration constitutes plagiarism. Collaborative efforts that extend beyond the limits approved by the instructor are violations of the academic integrity policy. Students who study together are expected to prepare and write their own individual work for submission and grading.

### Examinations

LSU has very strict regulations regarding the administration of exams that must be carefully followed by proctors and students. Examinations must represent the enrolled student's own work and must be completed under the supervision of the proctor without the assistance of books, notes, devices, or other help, unless specified otherwise in the exam directions or as part of accommodations approved by Disability Services.

The student must pay for any cost involved in having an exam supervised.

If ODL has any question or concern about the administration of an exam, LSU reserves the right, at its sole discretion, to require a student to retake an examination. If asked to retake an exam, you will be notified within thirty days of the original examination. Grades will be awarded on the basis of the second exam only.

## Disability Accommodations

A learner with a disability is entitled by law to equal access to university programs. Two federal laws protect persons with disabilities in post-secondary education: the Rehabilitation Act of 1973 (Pub. L. No. 93-112, as amended), the 1990 Americans with Disabilities Act (Pub. L. No. 101-336) and the ADA Amendments Act (Pub. L. No.110-325). LSU A&M is committed to ensuring that its websites, online courses, and all online materials are accessible to people with disabilities.

Online Distance Learning (ODL) will make appropriate, reasonable accommodations for students with disabilities. Specific accommodations must be determined by LSU Disability Services or by the equivalent office at the student's own institution. Accommodations may be permitted for lesson assignments as well as for exams.

- If you are an LSU Student with a disability and need assistance to obtain or arrange reasonable accommodations, contact LSU Disability Services each time you enroll.
- If you are not an LSU student and have approved accommodations with your home institution, ODL will need official verification of those accommodations.
- If you are not an LSU student and not enrolled in another institution, you should contact LSU Disability Services for assistance.

If you have accessibility needs that we can help with, visit the [LSU Disability Services page](#) and register for accommodations before you begin your course work.

## Netiquette

Communication in the online classroom comes across differently than the communication we are accustomed to through academic writing and face-to-face classroom discussion. Use online etiquette guidelines like the ones listed in the document below to craft your communication.

You can also read [The Core Rules of Netiquette](#) by Virginia Shea (1994) to understand the human aspect of online communication.



### Online Etiquette Guide

It is important to recognize that the online classroom is in fact a classroom, and certain behaviors are expected when you communicate with both your peers and your instructors. These guidelines for online behavior and interaction are known as netiquette.

#### SECURITY

Remember that your password is the only thing protecting you from pranks or more serious harm.

- Do not share your password with anyone
- Change your password if you think someone else might know it
- Always log out when you are finished using the system

#### GENERAL GUIDELINES

When communicating online, you should always:

- Treat your instructor and classmates with respect in email or any other form of communication
- Always use your professors' proper title: Dr. or Prof., or if in doubt use Mr. or Ms.
- Unless specifically invited, do not refer to your instructor by first name
- Use clear and concise language
- All college level communication should have correct spelling and grammar (this includes discussion boards)
- Avoid slang terms such as "wassup?" and texting abbreviations such as "u" instead of "you"
- Use standard fonts such as Ariel, Calibri or Times new Roman and use a size 10 or 12 pt. font
- Avoid using the caps lock feature AS IT CAN BE INTERPRETTED AS YELLING.
- Avoid the use of emoticons like :) or ☺
- Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or sound offensive.
- Be careful with personal information (both yours and that of another)
- Do not send confidential information via e-mail

#### EMAIL ETIQUETTE

When you send an email to your instructor, teaching assistant, or classmates, you should:

- Use a descriptive subject line
- Be brief, but include necessary information
- Avoid attachments unless you are sure your recipients can open them
- Avoid HTML in favor of plain text
- Sign your message with your name and return e-mail address
- Think before you send the email to more than one person—does everyone really need to see your message?
- Be sure you REALLY want everyone to receive your response when choosing to "reply all"
- Be sure the message author intended for the information to be shared before choosing to "forward" the message

#### MESSAGE BOARD ETIQUETTE AND GUIDELINES

When posting on the Discussion Board in your online class, you should:

- Make posts that are on topic and within the scope of the course material
- Take your posts seriously and review and edit your posts before sending
- Be as brief as possible while still making a thorough comment
- Always give proper credit when referencing or quoting another source
- Be sure to read all messages in a thread before replying
- Do not repeat someone else's post without adding something of your own to it
- Avoid short, generic replies such as, "I agree"—you should include why you agree or add to the previous point
- Always be respectful of all opinions even when they differ from your own
- When you disagree with someone, express your differing opinion in a respectful and non-critical way
- Do not make personal or insulting remarks
- Be open-minded when reading other posts

You can [click here to download the PDF file.](#)

## Extensions

An extension of enrollment is available. The extension extends the enrollment period two months for a fee of \$75. Only one extension is available per course enrollment. Requests for an extension must be received in our office prior to the expiration date to avoid being dropped from the course and receiving a "W" in the course.

**Guild students:** if you need to extend your courses, login to the registration site, go to My Courses, then to My Programs, and under upcoming Courses, add to cart the certificate extension. All other students, use the link below.



[Request an extension](#)

## Transcript Information

After you have completed this course, your grade will be filed with the Office of the University Registrar. If a transcript is needed, it is your responsibility to make a request to the registrar. If you would like to order a transcript, visit the [Office of the University Registrar Transcript Requests](#) page to view your options.

*To close this book and return to the Welcome! module, click on the course title at the top of page.*