Syllabus
ENGL 2000, version 2.0
Effective: September 4, 2015

ENGL 2000—English Composition

Course Description: *This is a General Education Course*. Practice in argument writing and research-based inquiry.

Textbooks and Other Materials

ODL is *not responsible* for student purchases that result in *the receipt of the wrong materials. It is the responsibility of the student to* order the correct textbook materials. Courses are written to specific textbook editions; edition substitutions *are not allowed*.

Textbook

Sylvan Barnet and Hugo Bedau. *Current Issues and Enduring Questions.* Tenth edition. Boston, MA: Bedford/St. Martin's, 2014.
ISBN 13: 978-1-4576-2260-1

Ordering Information

Please review the following tips for ordering your course materials:

1. Do not purchase your textbooks until your enrollment is approved. During the processing period, a new section may be opened that could require a different textbook or edition.
2. *Always order by the ISBN*. Publishers and vendors often offer the same textbook title under different ISBNs. You must have the correct ISBN to access your online website.
3. If you are having problems locating a textbook, contact us at Answers@outreach.lsu.edu for assistance.

Other Materials and Resources

All students are required to have a recent edition of a standard English handbook that covers basic grammar, style, and documentation. Recommended handbooks include *The Scott, Foresman Handbook for Writers*, *The Hodges Harbrace Handbook*, and *A Writer's Reference* by Diane Hacker.

Software: Microsoft Word, Web Browser, Adobe Acrobat Reader

Students must use a recent version of MS Word to write their answers to each module assignment.

After the initial reading of each chapter, it is recommended that you review the information available on the publisher's companion website.

It is recommended that you use Mozilla Firefox or Google Chrome as your web browser. Internet Explorer is not compatible with your Moodle course site.

Adobe Acrobat Reader is required to view PDF document files.

Hardware: *Web cam with a microphone (built-in or external), headphones or working speakers,* and *high speed internet*

Proctored exams are completed online and require the hardware listed above. Students are encouraged to review the technical requirements provided on the ProctorU website and to perform a test on their equipment prior to enrolling in this course to make sure they have the necessary resources available. There is a separate charge for each proctored exam.

Technical Requirements: http://www.proctoru.com/tech.php

Equipment Test: http://www.proctoru.com/testitout/

Nature and Purpose of the Course

Course Outcomes: Upon completion of this course, students are expected to be able to:

1. Use writing and reading for inquiry, learning, thinking, communicating and persuading.
2. Learn how to conduct research and use it effectively in your written works.
3. Interpret, evaluate, integrate, and document information gathered from primary and secondary sources.
4. Understand a research assignment as a series of tasks that include finding, evaluating, analyzing, and synthesizing information from primary and secondary sources.
5. Use a variety of research strategies (interviews, surveys, online and print journal articles, books and databases, etc.).

6. Integrate information from sources into your writing, documenting it according to appropriate conventions.
7. Respond appropriately to different kinds of rhetorical situations, with a focus on purpose and the needs of various audiences using appropriate genre conventions.
8. Adopt appropriate voice, tone, and level of formality.
9. Apply knowledge of structure and organization, paragraphing, and mechanics.

English 2000 is designed to teach you to write logical, compelling analyses and arguments. Its focus is on the supporting of arguable assertions with evidence of various kinds. As preparation for this course, you should have completed English 1001, English Composition (freshman level), or an equivalent course on the essay. Also, you should have mastered the fundamentals of grammar punctuation, paragraphing, organization, word choice, and style. You should have a current grammar handbook such as the most recent edition of *Scott, Foresman Handbook for Writers* or *Hodges Harbrace Handbook*. Clean, accurate sentences are a requirement from the beginning of this course.

Working with the Course Materials

Remember, this course covers an entire semester of work or the equivalent of a classroom course lasting 15 weeks. That means that each module in this course equals nearly a week of course work and will require the same time and effort on your part. *Do not expect to complete each module in a single study session. Understand, too, that if you choose to submit assignments at a very high pace, your instructor may not be able to grade your work at the same rate.*

Each module contains information, activities, and assignments organized under a consistent series of headings. Get familiar with how the module is organized. Each module in this course is organized into the following sections: the Module Learning Objectives, the Reading Assignment, and the graded Module Assignment. You should work through these parts of the module in order. Specific recommendations are provided in a link to the course module instructions, which you should review before beginning the first module.

You should complete the reading assignment from the textbook and the module material provided. This provides the context from which the assignments and examination questions are developed. The Student Companion Website provides you with additional resources to aid you in understanding the material presented, and will help you when preparing for your examinations. The module assignment allows you to apply what you have learned in a real world situation. The assignments are created in your word processing application and later uploaded for grading. Specific assignment information is provided in the syllabus section titled Module Assignments and in the individual course modules.

Suggested Study Techniques

1. Carefully review the module objectives to help you focus on the information that will be covered on the exams.
2. Concentrate on the reading assignments, the module lecture material, and any additional resources provided. This review should include a detailed examination of any illustrative problems and examples. After an assignment has been completed, a rapid re-reading of the related text and other materials is strongly recommended.
3. Put yourself on a definite schedule. Set aside a certain block of hours per day or week for this course and work in a place where distractions are minimal.
4. Try to submit one assignment each week or at least every two weeks. Delays in submitting assignments usually result in lagging interest and the inability to complete the course.
5. Review your module assignments after they have been graded, paying special attention to any instructor feedback provided. (We suggest that you wait for assignment feedback before you submit subsequent assignments.)
6. Regardless of how you complete your graded assignments, keep in mind that module completion should not be your sole preparation for your exams. As with any college course, you should study for your exams.

Reading Assignments

To do well in this course, it is essential that you read and study all the course materials that precede the module assignment. Do not begin the module assignment until you have done so. For each type of document you prepare for this course, follow carefully the guidelines provided in the syllabus and the course website.

You will read 25-30 pages per module. You will be reading lessons and sample essays from *Current Issues and Enduring Questions*. Specific reading assignments will be given in each module.

Topic Outline

This course covers the following specific topics:

Module	Topic
01	An Introduction to Argument—Crank Letter
02	Censorship of Speech—Letter to the Editor
03	Terms of Argument—Analyzing and Arguing about Electronic Communication
04	Visual Rhetoric—Analyzing and arguing about Appropriate use of Photos
05	Analyzing an argument—"Letter from Birmingham Jail"
06	Developing an argument—A Claim with Evidence

07   Rogerian Argument—Evaluation

Mid-Course Examination

08   Arguing about Literature—Responding to a Specific Literacy Piece, Arguing about Censorship

09   Casebook 1—Drugs

10   Casebook 2—Immigration

11   Casebook 3—Service

12   Using Sources—Topic and Thesis

13   Quoting from Sources

14   Annotated Bibliography, Outline

15   Researched Argument

Final Examination

Module Assignments

You are required to prepare responses in Microsoft Word to selected questions at the end of each module. Your work should be neat and arranged in a logical order.

When you are ready, upload and submit your **Module Assignment**. Use the following naming convention for documents to be uploaded:

CourseNumber_Version_Section_LastName_FirstName_ModuleNumber
(**Example:** ENGL2000_2.0_1_jones_sam_M01)

You should submit each module assignment as soon as it is completed. Some courses have restrictions that require that a grade be received before you can submit additional assignments. Specific information on assignment submission is included in the Module Instructions. Please be sure to follow these instructions.

You must have a *grade posted in the Moodle grade book for the Module 15 Assignment in order to unlock access to the Final Exam.* Please allow at least seven days for the final assignment grade to be posted in the gradebook.

Once you *submit* an assignment, you cannot revise it, so be sure to check your work. Your instructor will normally post a grade for your assignment within *seven calendar days.* Understand that occasional delays will occur, such as during holidays and semester breaks or if you submit several module assignments within the same week. You must have been enrolled in the course for *at least three weeks*, regardless of when the modules and other exams are completed.

Do not rely too heavily on your textbook or other resource material when preparing your assignments. If you do, you may not realize until exam time that the perfect response you

prepared for an assignment was only possible because you referred to resource material without really learning or understanding the material and concepts. Therefore, *you should attempt each assignment without referring to the resource material,* and if you find it necessary to look up an answer, be sure you have actually learned the concept and material rather than merely reflecting it in the answer.

Academic Integrity

Students in Online Distance Learning (ODL) courses must comply with the *LSU Code of Student Conduct.* Suspected violations of the academic integrity policy may be referred to LSU Student Advocacy & Accountability (SAA), a unit of the Dean of Students. If found responsible of a violation, you will then be subject to whatever penalty SAA determines and will forfeit all course tuition and fees.

Plagiarism

Students are responsible for completing and submitting their own course work and preparing their own modules. All work submitted in the course modules must be the student's own work unless outside work is appropriate to the assignment; all outside material must be properly acknowledged. It is also unacceptable to copy directly from your textbook or to use published answer keys or the teacher's edition of a textbook.

Collaboration

Unauthorized collaboration constitutes plagiarism. Collaborative efforts that extend beyond the limits approved by the instructor are violations of the academic integrity policy. Students who study together are expected to prepare and write their own individual work for submission and grading.

For more information and links to the *LSU Code of Student Conduct* and the SAA website, go to the ODL Academic Integrity policy on our website.

Examinations and Grading Policy

There will be two exams involving essay answers. The mid-course exam follows module 07, and the final exam follows module 15, the Researched Argument.

You will have a maximum of *three* hours to complete the exam.

- Module assignments count 100 points each.
- Mid-Course Exam is 100 points.
- Final Exam is 100 points.

Course grade =

Component	Weight (%)
Average of Module Assignments 01–14	60%
Module Assignment 15	20%
Mid-Course Exam	10%
Final Exam	10%

The following grading scale applies for students who complete the course on or after October 15, 2015. Prior to that date, the scale will be the same, except that pluses and minuses will be dropped from the grade posted in the student's permanent record and transcript.

97%–100% = A+
93%–96% = A
90%–92% = A-
87%–89% = B+
83%–86% = B
80%–82% = B-
77%–79% = C+
73%–76% = C
70%–72% = C-
67%–69% = D+
63%–66% = D
60%–62% = D-
0%–59% = F

YOU MUST EARN A PASSING AVERAGE ON THE EXAMINATIONS IN ORDER TO PASS THE COURSE.

IMPORTANT: The final exam cannot be taken until you meet the following requirements. Under no circumstances may the final exam be taken earlier.

1. You must have been enrolled in the course for *at least three weeks*, regardless of when the modules and other exams are completed.

2. You must have a *grade posted in the Moodle grade book for the Module 15 Assignment in order to unlock access to the Final Exam*. Please allow at least seven days for the final assignment grade to be posted in the gradebook.

To read the full exam policy and other policy statements, visit http://www.outreach.lsu.edu/Extended-Campus/Online-Distance-Learning/Guidelines-Policies/Policies. Go to Continuing Education's homepage. Click on *Extended Campus,* select *Online Distance Learning*, and then click the link for *Guidelines and Policies*.

Taking Your Examinations

You are *required* to create a Louisiana State University ODL ProctorU account and to take your examinations through ProctorU, a remote proctoring service that allows you to take exams anywhere with internet access (some restrictions apply). Information on creating your ProctorU account can be found in the *Getting Started* module. You cannot use an account created through another university, so if you already have an account, you will still need to create an account associated with LSU Online Distance Learning (ODL).

The ProctorU website provides links you can use to find out how ProctorU works and to check your computer to see that it meets the technical requirements. In addition, to test using ProctorU, you need *access to a web cam with a microphone (built-in or external), headphones or working speakers*, and *high speed internet* to use this service. A complete list of technical requirements is available from the ProctorU website.

You should schedule your exams about a week before you are ready to take them in order to avoid any additional charges.

Transcript Information

After you have completed this course, your grade will be filed with the Office of the University Registrar. If a transcript is needed, it is your responsibility to make a request to the registrar. If you would like to order a transcript, visit the Office of the University Registrar Transcript Requests page to view your options
(http://sites01.lsu.edu/wp/registraroffice/student-services/transcript-request/).

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